

Historic Carter House Society Inc.

Board Meeting Minutes

July, 12 2017

Annette Bodi, Interim Chairman, called to order the meeting of Historic Carter House Society Inc. (HCHS) held at 30325 Carter Cemetery Road, Springfield, LA at 3:01 PM. Members in attendance were: Annette Bodi, Linda Simoneaux and Vickie Robinson

OLD BUSINESS

Minutes

Motion made by Vickie and seconded by Linda that we accept the minutes from the June 7, 2017 board meeting with changes emailed by Vickie. Approved by all.

The Financial Report - Linda provided an Income Statement to all HCHS members via email. Linda advised that the balance as of June 30, 2017 was \$42,231.58. The HCHS presently has upcoming expenditures of \$2106.67 and July deposits of \$120 leaving approximately \$41,244.91 available.

Motion made by Annette and seconded by Vickie to accept the financial report. Approved by all.

Membership

Linda advised one new membership was received for 2017. (Kraushaar/Pecoul)

Status on CPCA 2017 Golf Tournament

Linda advised an additional check for \$100 was received from the CPCA. The total donation from this year's golf Tournament is \$5,875. The HCHS board needs to decide what project this money will be dedicated to. Linda advised she received an estimate from Randy's Floor Refinishing to sand and refinish the dining room floor with a natural satin finish for \$1,750 and the front four rooms of the Carter House to repair, and refinish with three coats of polyurethane in a satin natural finish for \$3,430. Linda proposed we use the money donated by the CPCA from the Golf Tournament to repair and refinish the wood floors. Vickie suggested we first work on electrical upgrades (rewire dining room chandelier) and (mudroom – replace lights with shop LED light fixture). Vickie suggested we check with Beverly about refinish the floors in the historic house before we proceed. Vickie will check with companies on having the chandelier rewired. Linda will contact Ferrara Electric about changing the mudroom lighting. Since the dining room is not part of the original historic house, Linda made the motion that we proceed with doing that part of the project.

MOTION: Accept Randy's Floor Refinishing bid to refinish floor in the dining room for \$1,750. Annette seconded the motion. Approved by all.

Status on Carter House Restoration Project – Prior to Flood

In progress. Annette noticed that no work has been done this week. Linda agreed to contact Patrick to see what was holding up the progress.

Status of GOHSEP request for funding to gut and clean out Pool House

Worksheet approved for \$3,215 and forwarded to GOHSEP. Vickie used the quote she received from Patrick Ryder to gut the Pool House for \$2,500 and the quote to Pressure Wash from Joe Crovetto for \$715.

Status of HCHS Handbook

In Progress

Status of Training Class for tours

Vickie furnished Jan Pretus, the only person who volunteered, a copy of the scrip that is used for the tours.

Status of Game Night Fundraiser

Total of \$200 was raised and deposited from the Game Night Fundraiser

Status of Landscape Maintenance (Mulching, Trimming, Weed Removal)

Annette and Vickie discussed how difficult it has been to get someone to do the work. A discussion to identify what was the minimum that needed to be done now. It was decided weeding and mulching around the Carter House was the priority. Annette will contact Jerry and see if he will be able to do the weeding and spreading of the mulch. Vickie will order and pay for the mulch and has requested a donation in lieu of repayment. She will furnish a statement along with the donation of \$120 that she has already paid to have Cesar Pina trim the boxwood by the sunroom.

Status of Pool House Bids for Renovation Work

Linda contacted Mike Sharp and Mary Ann Simoneaux (no relation) and advised them of the meeting and requested their bids. Mary Ann said she had all the prices she needed, but had to sit down and get it typed up. She has been tied up on another job and hopes to have the information to me in a couple of days. Mike Sharp said he would get the information, but I haven't received it yet.

Vickie contacted Ken Crockett with Old Orleans Building & Renovations. He will come out on Thursday to check out the pool house. She also contacted David Reed from Reed Construction in Loranger, but hasn't heard back from him.

Status of D & O Insurance

Linda checked with Gillis Windham to see who the CP CDD uses. He advised they use Terri

Prince at Powell and Associates. Linda contacted Terri who will email the forms that needs to be filled out.

Annette will send out the forms to the company she is working with. We hope to have both bids back by the next meeting.

Status of Bylaw Changes

Linda presented the Bylaw Change, voted on at the May meeting, to increase the number of Directors from 2 to 3, for signature. Annette and Linda signed the form and Linda will submit to the State. Linda advised that it looks like there will be a \$25 charge for the change.

2017 Fundraisers. –

Christmas Open House - December 10 and December 17 – Chairperson Vickie and Others
Vickie will chair this event with the help of others on the committee. Carol will handle advertising. Linda will handle Head Start. Vickie will send out a list of what action items will need to be done, and volunteers will be assigned to handle specific items. Carol and Vickie will contact florists in the area to see if they would be interested in decorating a room at the Carter House.

NEW BUSINESS:

HCHS Phone for July

Linda will handle the Phone for July.

Upcoming Schedule for Cater House 2Q17 & 3Q17

July 23	Carter Open House
July 25	CPCA Board Meeting
August 2	HCHS Meeting
August 6	Carter Open House
August 22	CPCA Board Meeting
August 27	Carter Open House
September 6	HCHS Meeting
September 17	Carter Open House
September 26	CPCA Board Meeting

Other Items

Head Start School Supplies – Vickie asked if we would like to once again collect school supplies to help the Head Start School. Vickie asked Linda to contact the Head Start School. Vickie will go to Dollar General and see if we can put out the box. Vickie will write email to be send out

Next HCHS Board Meeting

Next Meeting will be held August 2, 2017, 3:00 PM, at Carter House

Adjourn Meeting –

Motion to adjourn made by Linda and seconded by Vickie.

Annette adjourned the meeting at 3:41 PM.