

Historic Carter House Society Inc.

Board Meeting Minutes

February 3, 2017

Vickie Robinson, Chairman, called to order the meeting of Historic Carter House Society Inc. (HCHS) held at 30325 Carter Cemetery Road, Springfield, LA at 2:20 PM. The start of the meeting was delayed to see if Annette Bodi was planning to attend the meeting. Members in attendance were: Vickie Robinson, Carol Lamm, and Linda Simoneaux.

OLD BUSINESS

Linda made a motion that we accept the minutes from the December 4, 2016 board meeting and December 11, 2016 membership meeting. Carol seconded.

NEW BUSINESS

The Financial Report - Linda Simoneaux provided an Income Statement to all board members present. Linda advised that the bank balance as of January 31, 2017 was \$17,142.77.

Suggestions for CPCA Use of 2017 Golf Tournament Funds

The first suggestion Linda made was that she will represent the HCHS and John Munding would represent the CPCA on the Golf Tournament. Linda would talk with her board and John would talk with the CPCA board and together Linda and John would work out an arrangement for what work the CPCA would do at the Carter House with the proceeds from the Golf Tournament.

Linda then advised the board, that she first made the suggestion of replacing the AC unit at the Carter House, but then talked to John about the money being donated to the HCHS to repair flood damage as was stated in his original letter. He felt the CPCA could get a sympathetic response, if promoted as Carter House flood repairs. He asked if Linda could furnish a list of items that was lost due to the flood. Linda provided him the list that was furnished to FEMA.

Set Rental Fee for Social Committee Use of Carter House for Easter Events

It was estimated the Carter House property would be used for approximately 4 hours. The event is planned for the outside and would only use the inside for bathroom facilities. At \$50 an hour for 4 hours is \$200, minus their 50% deduction for being a member, the charge would be \$100. The deposit would be waived.

Invoice from Red Dragonfly Promotions for Maintaining Website

The CDD sent an email that they will no longer have a website and plan to do Facebook instead. Since the only thing presently on the website is the HCHS information, they forwarded the yearly maintenance bill to the HCHS for payment. If the HCHS decides to keep their portion of the website active, they will need to start paying the yearly maintenance fee.

Linda made a motion that the HCHS pick up the yearly maintenance on the website. Carol

seconded. Agreed by all.

Carter House Restoration Project Started Prior to Flood

No change. Vickie will talk to the contractor (Ryder & Ryder) and see when he thinks he will be able to start back on the repairs from the contract signed prior to the flood.

Status of LGAP Grant for \$1310.00 from State via Livingston Parish Grants Coordinator

Vickie furnished the following list of items for the Carter House where this money could be spent.

- Received approval to use AC Replacement Unit Cost
- Three Quotes: Nick Heating & Air conditioning, LLC for \$14,629.50
Air Management Systems, Inc. for \$6388.00
Lloyd's Refrigeration for \$4990 (does not have Workers Comp Insurance)

The lowest bidder does not have Workers Comp Insurance and checked into getting it for this contract. The cost would raise his quote to being higher than the 2nd bid from Air Management. Livingston Grants Coordinator advised we could begin work. Vickie has requested approval from the FEMA Project Specialist via email. Once we have their approval, we will proceed.

FEMA Meetings Regarding PA Grant from Flood Damage to Pool House –

We have had two meetings so far with FEMA. The next meeting is scheduled for 1:30 next Wednesday.

Vickie handled out a list dated 1/18/17 of Items Lost in the Pool House due to the flood. She asked if we could divide up the list and each of us take specific items to check on replacement cost to furnish to FEMA. The items were assigned and Vickie will email the list to us to input the replace cost.

Vickie said she received a called from Mike Sharp asking on the plans for repairs to the Pool House. Vickie told him about the meeting with FEMA and our plans to replace lost items with the money furnished by FEMA. He said he would be available to help, if needed.

Set Open House Dates (State Grant requires that we have at least 12 days)

The following tentative dates have been set for Open House Tours in 2017.

March 26
April 23, 30
May 21
June 11, 25
July 23
August 6, 27
September 17

Membership Drive for 2017

The reminder letters have gone out to renew their membership or join the HCHS for 2017. So far, we have received 17 Family Memberships and 3 Single Memberships. We collected \$670

in membership dues in January.

2017 Fundraisers. – Need Chair Person for Each Event

- Game Night - First Quarter 2017 Vickie contacted Susan and Dianne to see what dates they would be available to help out. Susan said she is not available the weekend of March 17-18.
We selected several dates to see which one would work best. March 4, 10, 31 and April 1. Vickie to check with Susan and Dianne.
- Style Show - Second Quarter 2017. Chairperson Donna Spencer
- Silent Auction? – Third Quarter 2017. It was discussed at the Membership Meeting that we have another Silent Auction. Vickie said that due to the amount of work involved, we need to start working on this early and that more people need to help. We will discuss at the next meeting.
- Christmas Open House
Dates set for December 10 and December 17

Linda suggested that we send out the Meeting Notices to all of the HCHS Membership, not just the board, since the people volunteering to help with events are not on the board. Vickie said that had crossed her mind and she will begin to do that.

Review of upcoming Schedule for Cater House

March 10	Evelyn Haynie
March 26	Carter House Open House
April 9	Social Committee Easter Parade and Activities for the Kids – Lindsey Turcotte
April 23	Carter House Open House
April 30	Carter House Open House
May 21	Carter House Open House
June 11	Carter House Open House
June 25	Carter House Open House

Next HCHS Board Meeting

Scheduled for March 2nd, 2 PM

Other Items

Vickie advised that she is resigning her position of Chairman. (Note: She sent out her official resignation letter on February 4, 2017.) She will remain a part of the HCHS and help in any way she can in a membership capacity. It was discussed that she would also check with J.T. from the Livingston Parish Convention & Visitors` Bureau for possible recommendation for people that might want to help as a volunteer. Carol also suggested we check with Clark Forrest for possible recommendations for volunteers. Carol did point out this was a bad time to ask people to volunteer, because of the hardship a lot of people are having due to the flood damage to homes and

businesses.

Linda suggested we see if we have any volunteers by the next meeting. If not, we should then pursue what needs to be done to dissolving the HCHS.

Vickie adjourned the meeting at 3:51 PM.