

Historic Carter House Society Inc.

Meeting Minutes

August 14, 2014

Vickie Robinson, Chairman, called to order the meeting of Historic Carter House Society Inc (HCHS) held at 30325 Carter Cemetery Road, Springfield, LA at 4:10 PM.

Attendance: Vickie Robinson, Linda Simoneaux, Beverly Burgess, and absent was Shelley Simmons, quorum met.

Old Business:

Approval of the minutes of the July 23, 2014 meeting was delayed to the next meeting in order for Shelley Simmons, Secretary, to distribute copies to the Board for their review.

New Business:

Financials

Linda handed out a copy of the financial to all present. At the end of July we have a total of \$5,162.31.

New Carter House Lock

Beverly had the locksmith make keys for the deadbolt lock on the door from the mudroom into the kitchen. The lock on the door from the sunroom to outside was keyed to match the one to the kitchen from the mudroom so those two doors use the same key and the lock on the mudroom outside door still uses the same key as before. Keys were issued to Beverly, Linda, and Vickie. Vickie will notify the CDD about the change and those that we know having keys. A record of those receiving the new keys will be maintained by HCHS and individuals who receive new keys are not to duplicate them for other people. Individuals who need new keys should contact Vickie. Beverly requested that the cost be recorded as a donation so Vickie will send her a letter for her tax records.

PO Box

Linda presented a bill for the PO Box 1182 and (2) keys. She also, requested a donation in lieu of reimbursement. Vickie to send her a donation letter for her tax records.

Fee Schedule Revisions

A decision was reached by the board to add an additional fee to the Carter House Rental Fee Schedule. A charge of \$30 per hour for any additional days/time needed to set up and tear down for scheduled event.

Letters to Photographers

Vickie has letters ready to send. She will get with Shelly to see which photographers will be invited

to the Wedding Planners Social and include the invite with her letter.

Wedding Planners Visit to Carter House

Discussion delayed until Tuesday, August 19th when Shelly will be available to attend. Vickie discussed sending out letters to the new homeowners inviting them to visit the Carter House. Beverly suggested we schedule this for after the Wedding Planner Social around 6 pm.

Fund Raisers for 2014

Flea Market – Vickie will send an email to HCHS members requesting help at flea market. She will also request help on Sunday, September 28th from 2 to 5pm to help bring down flea market items from the 2nd floor and sort by price. It was decided we would have bins and tables set up with a price. This way we won't have to price each item individually.

Christmas Open House – Linda suggested we email the people who decorated last year and see if they would be willing to work on the same room. We will have a meeting on November 16 at 3 pm to bring down Christmas Decorations. Rooms need to be decorated between November 17 and December 4. Linda will contact the Head Start School advising them of the date and requesting the time and number of kids that will be attending and any forms that needs to be filled out.

Facebook Update

Report delayed until Tuesday, August 19th when Shelly will be available to attend.

Pool House Rental

Aimee has moved out as of August 5th. She has paid up through the end of July. Her prorated rent for August is \$112.90. The house is open for rental during the month of September. John Munding has tentatively booked the Pool House for September 12th. Vickie will notify the Villa Management that the Pool House is available for any overflow they may have. A long term lease will start on October 1 with new tenant.

Next meeting scheduled for Tuesday, August 19th at 2 pm.

Vickie adjourned the meeting.