

## **Historic Carter House Society Inc.**

*Meeting Minutes*

*August 19, 2014*

Vickie Robinson, Chairman, called to order the meeting of Historic Carter House Society Inc (HCHS) held at 30325 Carter Cemetery Road, Springfield, LA at 2:21 PM.

Attendance: Vickie Robinson, Linda Simoneaux, & Shelley Simmons

### Approval of Minutes

Vickie distributed the Minutes of the August 14<sup>th</sup> meeting as the July 23, 2014 minutes were not yet prepared. Linda moved & Vickie seconded for approval of the 8/14/13 Minutes.

### **New Business**

#### Fee Schedule

Vickie distributed the new Fee Schedule that will be used from this point forward.

#### Wedding Planner Event

It was discussed that a new date be set for the event because of the lack of time for proper planning; all agreed that Wednesday, October 1 would be the date.

Shelley discussed the agenda for the event & went over the most current list of guests.

Shelley indicated that the goal was to have 4 sponsors of either \$50.00 each to pay for wine & lite bites or an in-kind donation from a caterer or baker to bring goodies.

Vickie presented the invitation that she drafted & she will forward to Shelley to have a printer complete the invitations.

Shelley was to email the guest list to the Board members for either more names or to make any changes so that the invites dropped no later than August 1, 2014.

Vickie is to get the gift bags, and paper, flowers and door prizes.

Linda is to get the nametags.

Shelley to coordinate the sponsors, food and wine .

Decorating for the event will be that morning & Vickie will coordinate having the House cleaned.

Deadline for RSVP by guests is 9/24/14 & it was suggested to hold off purchasing anything until

that date approaches to determine head count.

Flea Market

Still set for 10/11 & 10/12; Vickie and Linda to contact the flea market folks to ensure a spot is still available & volunteers will be needed on Sunday, October 5 to assist putting everything together for the market.

Pool House Lease

Amy Tortorich has given a 30 day notice; Coco will stay some additional days.

Next meeting scheduled for Wed 9/17/14 to finalize details for the Wedding Planner Event.

Meeting Adjourned at 3:28 pm