

## **Historic Carter House Society Inc.**

### *Board Meeting Minutes*

*June 7, 2017*

Annette Bodi, Interim Chairman, called to order the meeting of Historic Carter House Society Inc. (HCHS) held at 30325 Carter Cemetery Road, Springfield, LA at 3:30 PM. Members in attendance were: Annette Bodi, Linda Simoneaux, Carol Lamm and Vickie Robinson

### ***OLD BUSINESS***

#### **Minutes**

Motion made by Carol and seconded by Vickie that we accept the minutes from the May 4, 2017 board meeting with changes emailed by Vickie. Approved by all.

**The Financial Report** - Linda provided an Income Statement to all HCHS members via email. Linda advised that the balance as of May 31, 2017 was \$49,985.25. HCHS presently has upcoming expenditures of \$6,383.34 leaving approximately \$43,601.91 available. Motion made by Vickie and seconded by Carol to accept the financial report. Approved by all.

#### **Membership**

Linda advised two new memberships were received for 2017. (Burgess, Boyd)

#### **Status on Carter House Handrails**

The handrails were installed on 5/26/17. Check 1171 for \$1,820 issued to Havard Iron Works, LLC. **Item Completed**

#### **Status on CPCA 2017 Golf Tournament**

Linda advised a check was received from the CPCA for \$5,775 from this year's golf tournament. HCHS board needs to decide what project this money will be dedicated to, so that Linda can advise the CPCA, as requested.

#### **Status on Pressure Washing**

Quote received from Joe's Lawn Care (Joe Crovetto) on 5/21/17 showed Carter House \$350, Pool House \$215, Cement \$150, for a total of \$715. This bid was lower than our two previous bids from FH&L Curb Appeal (\$1,500) and Pina's Landscaping (\$1,500). We voted via email to proceed with the bid from Joe's Lawn Care, so the work could be done at the Carter House prior to our next event. Email Vote: Carol – Yes, Annette – Yes, Vickie – Yes, Linda – Yes  
Joe completed the Carter House portion of the job on 6/1/17, and will complete the rest of the work as weather permits.

#### **Status on Carter House Restoration Project – Prior to Flood**

No Change. Vickie talked to Patrick Ryder, the contractor, who said he should be able to start by the end of the week, if the rain stops.

#### **Status on FEMA PA Grant for Flood Damage to Carter & Pool Houses**

Checks have been received totaling \$31,208.75. **Item Completed**

**Status of GOHSEP request for funding to gut and clean out Pool House**

Approval received from GOHSEP. They need two quotes from us to open another project and will accept the quotes via email. Vickie will get one of the quotes and Linda will contact Mike Sharp and get the status from the contractor he sent over to the Pool House. Vickie reminded us that the cabinets at the Pool House need to be cleaned out of dishes and other items.

**Status of HCHS Handbook**

In Progress

**Status of Training Class for tours**

Vickie advised that one person, Jan Pretus, responded to the email requesting volunteers to do the tours. Jan requested a copy of the tour script and Vickie emailed a copy to her. Jan is familiar with the tours and said she will start reviewing the script. Jan will be trained at the June 25th Carter Open House.

**Status of Game Night Fundraiser**

Vickie advised she has 3 confirmed besides herself and Charlie. Vickie said people usually confirm during the last week.

**Status of Landscape Maintenance (Mulching, Trimming, Weed Removal)**

Annette said Jerry came over and looked at the property. He would pull weeds, spray for weeds, trim shrubs, mulch and clean up for \$350. Annette needs a date from Vickie as to when the mulch will arrive and she will contact Jerry. Vickie has asked Cesar to trim the box woods on the side of the house.

**Status of Pool House Bids for Renovation Work**

Annette has been unable to get the guy she suggested to come out. Linda met Mary Ann Simoneaux, (no relation) who was recommended by Sharon Smode, at the Carter House to work on a quote for repairs to the Main House. Annette asked Mary Ann if she would be willing to go over to the Pool House and give us an estimate. Mary Ann went and checked out the pool house and will send us an estimate on repairs.

Vickie sent an email to Ronnie Fugarino to see if he would be interested in the job. She hasn't heard back from him and will follow up. Linda will follow up with Mike Sharp, who was sending a contractor over to the Pool House to give us an estimate.

**Status of D & O Insurance**

Annette will follow up with the insurance company she contacted. Linda checked with Benton Thames of State Farm, and they do not handle D & O Insurance. Linda said she could check and find out the name of the company that the CDD is using for their D & O Insurance.

**2017 Fundraisers.** – Need Chair Person for Each Event

- Game Night – June 17, 2017 – Vickie Robinson  
Vickie advised that Susan will once again help with this fundraiser. Dianne will not be available to help out. Vickie asked Susan what else could be done at Game Night to raise money. Susan suggested we do a 50/50 drawing. *Note: Game Night was rescheduled to June 24 due to so many people wanting to watch the LSU Baseball Game being played on the evening of June 17.*
- Style Show – Third Quarter 2017. Chairperson Donna Spencer. **EVENT POSTPONED**  
Linda advised that Donna Spencer will not be able to Chair this event. She is still having work done on her own house from the flood. Linda suggested we drop this fundraiser, since we will be busy with the renovations at the Pool House. Carol agreed and said timing right now was not good with people still trying to get into their homes from the flood. Annette suggested that we move the Style Show to next spring.
- Christmas Open House - December 10 and December 17 – Chairperson Vickie and Others  
Vickie will chair this event with the help of others on the committee. Carol will handle advertising. Linda will handle Head Start. Vickie will send out a list of what action items need to be done, and volunteers will be assigned to handle specific items. Carol and Vickie will contact florists in the area to see if they would be interested in decorating a room at the Carter House.

***NEW BUSINESS:***

**HCHS Phone for June**

Linda will handle the Phone for June.

**Upcoming Schedule for Cater House 2Q17 & 3Q17**

June 10	Kim Middleton – Family Reunion
June 11	Carter Open House
June 17	HCHS Game Night Fundraiser for HCHS
June 25	Carter Open House
June 26	CDD Board Meeting
June 27	CPCA Board Meeting
<b>July 7</b>	<b>Metairie Senior Center – Carter House Tour</b>
<b>July 12</b>	<b>HCHS Meeting</b>
July 23	Carter Open House
July 25	CPCA Board Meeting
August 2	HCHS Meeting
August 6	Carter Open House
August 22	CPCA Board Meeting
August 27	Carter Open House
September 6	HCHS Meeting
September 17	Carter Open House
September 26	CPCA Board Meeting

**Other Items**

Annette advised that the Metairie Senior Center scheduled a tour on July 7th at 10 AM. Annette will be available to do the tour. If no one else is available, Vickie will join Annette.

Vickie advised that she contacted Amber Narro on updating the HCHS website to add Vickie as a Director and to show the position of Chairman as vacant. **Item Completed**

Vickie advised that the By-Laws need to be updated, approved and sent to the State. Linda said she has this on her to do list.

**Next HCHS Board Meeting**

**DATE CHANGED TO JULY 12 AT 3PM - CARTER HOUSE**

Adjourn Meeting –

Motion to adjourn made by Linda and seconded by Carol.

Annette adjourned the meeting at 4:33 PM.