

Historic Carter House Society Inc.

Board Meeting Minutes

April 6, 2017

Annette Bodi, Interim Chairman, called to order the meeting of Historic Carter House Society Inc. (HCHS) held at 30325 Carter Cemetery Road, Springfield, LA at 2:08 PM. Members in attendance were: Annette Bodi, Linda Simoneaux, Evelyn Haynie and Vickie Robinson

OLD BUSINESS

Minutes

Motion made by Linda and seconded by Evelyn that we accept the minutes from the March 2, 2017 board meeting. Vickie pointed out a typo on the meeting date of March 3 instead of March 2. Linda will correct the date. Approved by all.

Chairman Position

Annette wrote a letter requesting volunteers for the vacant Chairman Position that was sent to all HCHS members on 3/13/17. So far, no one has shown interest in the position. It was decided to send out an email every over month requesting a volunteer. If by the four quarter, we still do not have a volunteer, the board will then discuss how we should proceed.

HCHS Telephone

Annette volunteered to keep phone in April.

The Financial Report - Linda provided an Income Statement to all HCHS members via email.

Linda advised that the bank balance as of March 31, 2017 was \$10,343.39. HCHS presently has upcoming expenditures of \$4093.34 leaving \$6250.05 available.

Motion made by Annette and seconded by Evelyn to accept the financial report. Approved by all.

Membership

We received one additional membership, So far in 2017, we have received 24 Family and 7 Single Memberships

Status on CPCA 2017 Golf Tournament

Linda provided a status on the Golf Tournament meeting of 3/7/17.

Sponsor – Committee and Bill Caulfield are working on a problem where Hyundai wants to give the Las Vegas Trip to the top 2 winners. Committee doesn't feel this will work since they play a 4 man team scramble. Since the meeting, John Mundinger has sent out the registration form without a sponsor.

The committee still has received no confirmation from Crescent Crown to provide the beverages this year.

Annette will get with John Mundinger and get a list of who is assigned to approach businesses for hole sponsorship.

Carter House Restoration Project – Prior to Flood

No Change. Vickie advised that the contractor is finishing up a couple of flood jobs and will proceed with the work on the Carter House as soon as he can.

FEMA Grant for Pool House

Vickie sent the revised, signed Project Work Sheets for the Pool House to FEMA on 3/27/17.

FEMA Grant for Carter House

Vickie advised the cost of the AC replacement was \$6800.45. If approved, FEMA will cover 90% of \$4504.45. The whole price was not covered because we chose to upgrade the existing unit to a larger unit. FEMA will only pay to replace the same size unit. FEMA will also cover, if approved, 90% of the \$2295 expense to replace the duct work paid by the CDD.

Vickie also applied to the state for a GOHSEP grant to cover the flood damage at the Carter House. We received a letter dated March 30, 2017 that showed our claim has been adjusted. Vickie has been trying to contact them to determine what this means and if any action is required by us.

Status of HCHS Handbook

Vickie advised the work on the handbook is in progress.

2017 Fundraisers. – Need Chair Person for Each Event

- Belk's Charity Fundraiser – April 29th – Chairperson Vickie Robinson

Emails sent out on April 5th to the HCHS Members and CP Property Owners. Vickie has the tickets. Sold 5 so far. Vickie has sent an email to Belk requesting the dates available for the HCHS to set up a table to sell tickets in the store. Vickie advised that Charlie put together a slide show that she sets up on the table to highlight Carter Plantation.

- Style Show – Third Quarter 2017. Chairperson Donna Spencer

This fundraiser has been moved from the Second Quarter to the Third Quarter as Donna is still trying to get her home repaired from the Flood.

- Game Night – May (date to be determined) – Vickie Robinson

Vickie advised that a couple of people suggested we do more Game Nights. It was decided to try and do one every other month. Vickie will check with Susan and/or Dianne to see what night they would be available in May to run the game.

- Silent Auction? – Third Quarter 2017.
- Christmas Open House - December 10 and December 17
Tabled selection of chairperson until September Meeting

NEW BUSINESS:

- Completed – Plumbing repairs to the hall bathroom on 3/14/17 by C. Dan Winkles Plumbing for \$244.88 paid by HCHS check #1168.
- Completed – Annual fire extinguisher inspection made by Clement Fire & Safety Co. on 3/14/17 for \$71.50 paid by HCHS check #1167.
- **Amend By-Laws** for additional Director Position to be filled by Vickie Robinson requested by Annette Bodi email dated 3/27/17.

The board asked Vickie if she would be interested in accepting the position of Director. She said she would, but did not wish to interface with the CPCA or CDD boards on any issues. The board agreed that was fine, as the board would like Vickie to continue to handle the ongoing projects she has been working on prior to her resignation as Chairman; specifically, FEMA Grants for the Pool House and Carter House and the on-going contract with Ryder & Ryder, which was signed prior to the flood to repair windows.

Since the board did not have enough board members present to vote on this motion, it will be handled by email. Linda will send out an email to all board members requesting they vote to: (1) approve the By-Law change of Director Positions from 2 to 3 and (2) appoint Vickie Robinson to the new Director Position.

- **Training Class for tours** – Vickie Robinson
Vickie will write up an email for Linda to send out to the membership requesting volunteers who would be interested in doing Carter House tours.
- Status of AC Warranty Registration – Linda Simoneaux
Completed – Linda has the AC registered in the name of the CPCDD with Gillis Windham as the contact.
- Status of **Handrails for Outside Stairs at Carter House** required by Insurance Co. – Linda Simoneaux
Mike Sharp called and said he had a contractor who could go to the pool house and give us an estimate on flood repairs. Linda email Mike on 3/27 with a copy of the letter from the Insurance Co. dated 3/20/17 that stated handrails had to be added within 30 days. Linda asked Mike if the contractor could provide a cost to add the handrails on all of the outside stairs. Mike asked if we wanted wood or metal. Linda advised whatever was cheaper for all of the steps on the back and side, but requested help in choosing a handrail for the front to make it fit in with the historic house.
Linda advised the board that she has heard nothing back from Mike Sharp on the Pool House or Handrails, but did received an email for the cost to tear down the barn.
Linda will follow up with Mike Sharp.

- **Barn**

Mike Sharp provided a cost to remove the barn.

Option 1 – Total tear down and haul off debris – Cost \$6000

Option 2 – Tear down barn, burn and bury in a deep hole – Cost \$3000

The board decided to table the barn at this time until work is completed on the Pool House and it is determine what our finances are at that time.

Review of upcoming Schedule for Cater House 2H2017

April 23	Carter Open House
April 24	CDD Meeting
April 25	CPCA Board Meeting
April 30	Carter Open House
May 23	CPCA Board Meeting
June 11	Carter Open House
June 17	HCHS Game Night Fundraiser for HCHS
June 25	Carter Open House
June 27	CPCA Board Meeting

Next HCHS Board Meeting

Scheduled for May 4th, 2 PM – Carter House

Other Items

Plants for the Columns at the Cater House Entry.

The existing plants are dead and Annette tried to remove as much of the dead plants as she could. Vickie said in the past she and Charlie have purchased ferns for the columns and had Frank White do the planting. Vickie and Charlie also took over the watering and care of these plants. She offered to donate the plants again this year and her time in watering and keeping them up. The board accepted Vickie generous offer.

Landscaping

Discussed what should be done about trimming shrubs and mulching at the Carter House.

Vickie said she and Charlie have donated the mulch, ordered from Gomez Pine Straw, in the past. She has offered to do this again this year. Annette said she has a handyman who spread her mulch.

He charges \$10 an hour. It was decided to accept Vickie kind offer to furnish the much and Annette with work with her handyman, Jerry, to spread the mulch and trim the shrubs.

Adjourn Meeting – Annette adjourned the meeting at 3:15 pm

