

Historic Carter House Society Inc.
Meeting Minutes
October 16, 2013

Vickie Robinson, Chairman, called to order the meeting of Historic Carter House Society Inc (HCHS) held at 30325 Carter Cemetery Road, Springfield, LA at 4:05 PM.

Attendance: Vickie Robinson, Linda Simoneaux, Beverly Burgess, and Sharon Lietzke participated by telephone, and a quorum was met.

Old Business

1. A motion was made by Beverly Burgess and second by Linda Simoneaux to approve the minutes of the board meeting of June 3, 2013

New Business

1. QUILT TRAIL SIGN– Vickie Robinson advised that the Quilt Trail sign was complete and the only thing left is to contact Kim Zabbia to schedule the official announcement of the Carter House Quilt. The announcement was originally schedule on the morning of the Civil War Reenactment Tea but due to bad weather the tea was cancelled and so was the Quilt Trail announcement. Vickie will contact Kim to rescheduled.
2. FINANCE – Linda Simoneaux gave a report on the status of the bank account and as of the September 30, 2013 bank statement the balance was \$7,730.49. After the September expense checks are processed the bank balance will be \$6,624.59. There were no deposits in the month of September but two checks to deposit so far in October. This will bring the balance to \$7,074.59.
4. HCHS ANNUAL MEMBERSHIP MEETING – a discussion was held on what date to set the meeting since it has to be held in the fourth quarter of the year according to the by-laws. The choice is to either set our own HCHS meeting date/time or plan to meet on same date as the CPCA Annual Membership meeting to be held on Nov. 20 at 7:00 PM. Vickie will contact some of the members to determine if they would prefer that we hold the meeting on a Sat., possibly a lunch meeting so we could have better attendance and then the board will decide on a date/time.
5. LONG TERM LEASE OF POOL HOUSE – Vickie Robinson advised the board that Wanda Loupe had discussed the possibility of HCHS leasing the Pool House to her daughter, Coco, who is moving back to this area and has not located a rental house yet. Wanda indicated Coco would be able to pay approximately \$500.00 for the lease plus utilities. It was pointed out that HCHS does not pay the utilities so a discussion would have to be held with the CDD about utilities. The Board voted unanimously to agree to lease the Pool House to Coco and that Vickie will have a discussion with the CDD at their next meeting about the utilities.
5. GRANTS
 - a. Livingston Parish Water Connection – obtained approval for the grant in the amount of \$3,850.00. Three bids were obtained and Mo Dad had the lowest bid so they were awarded the contract to install the water connections at the Carter House and Pool House for a total of \$2,160.00, plus the CDD will be paid \$1,400.00 for the two meters (Carter House meter \$700.00 and Pool House meter \$700.00). Mo Dad was suppose to have installed the lines but have not done so as of this date. Vickie has sent Dan an email asking when this will be done but no response from him.
 - b. Amerigroup – waiting to hear – submitted Jan 30 for \$2,500.
 - c. State of LA Off of Cultural Dev, Div. of Hist. Pres. –applied March 8 for \$1,437.50 and is a 50% matching funds grant. HCHs received notification that HCHS will receive the grant as soon as the State receives the funds from the Feds which actually comes from the National Park Services.
 - d. Walmart – waiting to hear – applied March 18 for \$2,300.
 - e. Entergy – Grant request of \$1,000.00 was denied. Will apply again next year.
6. RESTORATION/PRESERVATION
 - a. Restoration – sunroom restoration work complete and all invoices have been paid.

c. Back of house landscape lighting – Vickie will try to locate another vendor since Classic Landscape can't do the work due to lack of Workman's Comp Insurance.

7. FUND RAISERS

a. Christmas Open House – Vickie will try to line up people that could help decorate and people that would play Santa Claus. Decorations would not be as elaborate as before – decorate mantles, chandeliers, front door, and put one large tree in the dining room. The Open House would be limited to a Friday afternoon, Saturday, and Sunday and invite the Head Start and Springfield Elementary Schools.

Vickie reported that the State requires HCHS to hold at least 12 Open House Days each year when they award the group with a grant. Beverly raised the question about whether the days can be counted when events are scheduled in the house (weddings, showers, etc.) so Vickie will email the State for an answer.

b. Civil War Reenactment at Carter House for 2015 – discussion on this item was postponed to a future meeting.

8. HCHS TELEPHONE DUTY – Vickie has had it since June so Beverly volunteered to take the phone.

9. CARTER HOUSE USE:

Oct. 11	CH - Nashelley cleans Carter House @ 2 PM
Oct. 12	CH - Ann Maddry tea shower in CH on Sun., decorate Oct. 12)
Oct. 13	PH/CH - Ann Maddry tea shower in CH on Sun., use PH kitchen
Oct. 17	PH - Nashelley cleans Pool House @ 1:30 PM – already paid
Oct. 18 & 19	PH/CH Lawn - Loupe Family engagement party (decorate Oct. 18)
Oct. 19	CH - 3:00 PM Kara Lister Tour Carter House (850-525-5721)
Oct. 19 & 20	CH - CPCA decorating for Halloween Party
Oct. 25	CH - CPCA Halloween Party
Oct. 26 & 27	CH - CPCA Remove decorations for Halloween Party
Nov. 1 & 2	PH - John Munding guests from Memphis
Nov. 2	CH - 1:00 PM Brandi Bordelon Wedding pictures inside/outside
Nov. 2	CH - 3:00 PM Annie Martin wedding pictures outside
Nov. 15 & 16	PH - Brandi Bordelon
Nov. 16	CH - 10:00 AM - Open CH for Brandi Bordelon Wedding w/approx. 50 people
Nov. 16 -	CH - 10:00 PM - Lock house after wedding
Dec. 13 & 14	PH - Hold for Lori at Villas - a big function planned & may need the PH

10. Sharon told the group she will be in town on Mon., Nov. 4 and available for lunch at 11:30 AM with whoever is available. Vickie will set something up at either the restaurant or the Carter House with those that are available that day.

11. NEXT MEETING – no date was set.

Meeting adjourned by Robinson

Minutes submitted by Robinson & Simoneaux